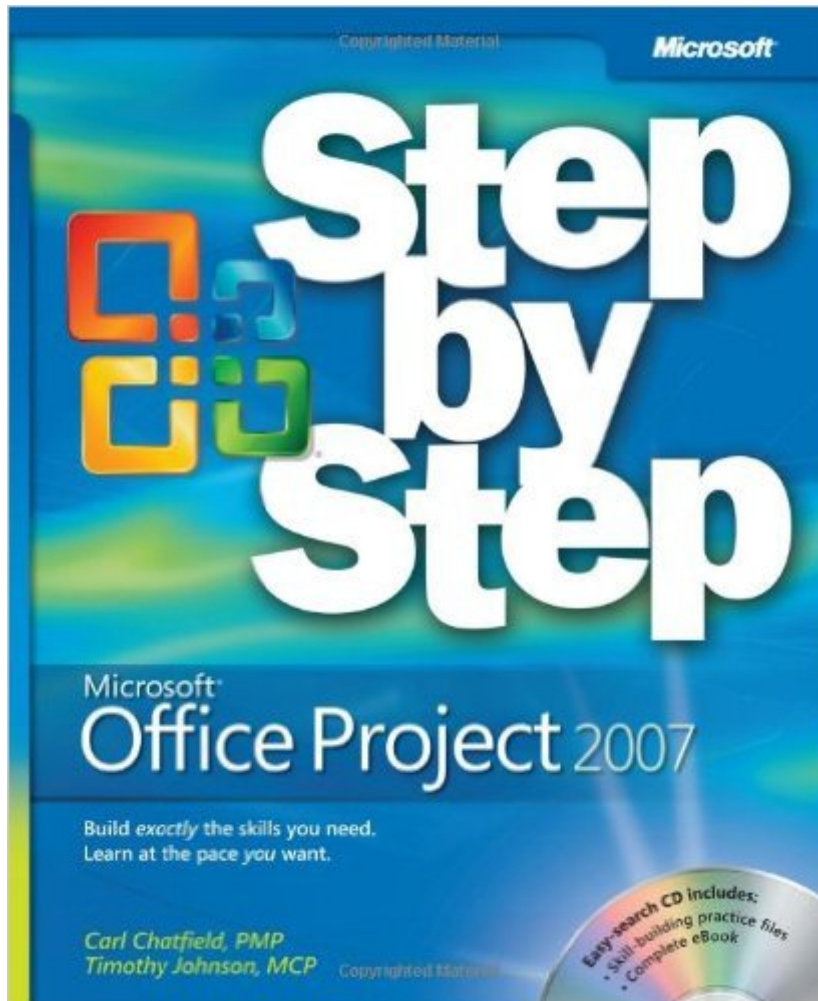# Microsoft Office Project 2007 Step By Step

Synopsis

Experience learning made easyâ ”and quickly teach yourself how to manage your projects with Project 2007. With Step By Step, you set the paceâ ”building and practicing the skills you need, just when you need them!   Build a project plan and fine-tune the details Schedule tasks, assign resources, and manage dependencies Monitor progress and costsâ ”and keep your project on track Format Gantt charts and other views to communicate project data Begin exploring enterprise project management systems   Your all-in-one learning experience includes: Files for building skills and practicing the bookâ ™s lessons Fully searchable eBook Bonus guide to the Ribbon, the new Microsoft Office interface Quick course on project management in the Appendix Windows Vista Product Guide eReferenceâ ”plus other resources on CD   For customers who purchase an ebook version of this title, instructions for downloading the CD files can be found in the ebook.

Book Information

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Average Customer Review: 4.4 out of 5 starsÂ Â See all reviewsÂ (46 customer reviews)

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Customer Reviews

This has been a great book for learning Project 2007. If you already know Project, it does a great job of providing review material, guiding you away from unnecessary chapters. If you have never really spent time with Project, this book does a very good job of walking you through, Step by Step, aspects and capabilities of Project, as well as exposing you to solid project management practices.

Once I get a Step by Step series book, and its operating model is just what you need if you start from scratch or you're an advanced specialist looking for updates. Very precise and clear explanations and companion CD with samples files for practicing just rocks!, you have the entire scenario and just need to get creative to escalate your neverending questions to the sample scenario, which is just as clear to see as on the field.2007 version is just what I spected from the book, covering every topic from basic use to advanced control and tracking and integration with Project Server. You can notice PMI orientation in product, and that's quite good worked on the book.I missed some information regarding some intelligence moved from Office Project to PWA (Server), like enterprise fields and server settings (well I supposed I'll get new stuff from the next MOC for Project Server)If you want to solve questions regarding the use of the product, or maybe you're trying to get quite the expertise for a terrific project management,this book will do the job

I bought this book because it was recommended for an online-college course that I am taking. I couldn't believe that the same book was much higher in price on several other websites and how affordable it was to get through . The book itself is excellent as it gives step-by-step directions on how to use the project. It is an excellent resource and very easy to use. I would recommend this book to anyone seeking detailed, but easy to understand directions regarding the product it is designed for.

One of the best reference books I have ever read (and I have read a lot of them). The authors take you 'step by step' through every critical feature in MS Project. The procedures are very straightforward; there is virtually no way to screw up their instructions. Even if you know nothing about project management, you will have no trouble with this book. In fact, this book will teach you more than how to use MS Project, it will also teach you about project management. I really can't say enough positive things about this book.My only small criticism is that many of the figures are not labeled. I found myself labeling some of the more ambiguous figures myself.Nonetheless, I still have no trouble giving this book 5 stars.

Good textbook - helpful teaching style that made learning easier. Chapters built upon each other through the book and allows for good learning capacity. I was able to improve my skills and knowledge through the use of this book.LOVE to learn the visually method.I like the comfort of purchasing on . I know I can count on them for excellent service and I have never been let down. Sometimes it is necessary to make a return of an item and I like the flawless way that returns can be

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As the title indicates, this book takes you step by step through the program. There is also a CD containing a PDF file of the entire book, so you can load this file and have the book always available on you computer too.I learn more by doing, and this CD has some great exercise files for you to follow go through, practicing each step, and knowing that you won't mess up any of your own files. Very helpful!

09/30/14. Good book for the basic information. Many of my government clients use older versions of MS Project and this book provides the basic information to effectively utilize the tool. Buying used books is the smart way to go for older products as there are many used books available in great condition, as is this one. Good buy.

I think this is going to be pretty good for what I need. In the construction industry we use schedules all of the time and this may be a pretty good program. I have not read the entire book but it does show how to use the program which is a good think. Not being use to the program I believe this will be good info to start with.

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